



Health and Medications in School

This section should be read in conjunction with the school's Medical Policy which can be found on the school's website.

Short Term Medication

Whenever possible parents/carers should administer short term medications such as antibiotics, nose drops, eye drops, and eardrops at home (breakfast, after school & before bedtime). Children are not allowed to administer these kinds of medicines themselves in school.

If it is necessary to administer short term medication during the school day, such medication will be given by school staff only if:-

- 1) The parent/carer has completed a medical consent form (available from the school office or via E-Form) <https://forms.gle/kWsNcN25cjtUxfcJ9> which gives authorisation for school staff to administer the medication.
- 2) A parent/carer gives the prescribed medication to the school office in a clearly labelled container with the pharmacist's label intact, showing the child's name and instructions for administering the medicine. Where possible please only send in the doses required for school so it may be left on the premises for the duration of the course. If this is not possible an adult will need to collect the medication from the office at the end of the school day. Children will not be allowed to take medicine home.

In a small number of cases, the school may agree to administer non-prescribed medication at school for an approved period of time (no more than 3 days per term). Some examples of when this may be agreed are:

- the child has had a significant injury from which they are recovering from which requires some additional pain relief that would support their return to school
- the child has a current medical condition, which requires some pain relief to enable them to access learning.

The following would also need to adhere to:

- All medication must be presented to school in its original packaging
- A parent / carer must complete a medical consent form which includes the dosage and time
- All medication must be in date
- Parents are responsible for collecting the medication at the end of each day
- All non-prescribed medication will include a label which includes the child's name and D.O.B stuck on to it





The Executive Leadership Team has responsibility for accepting non-prescribed medication and therefore all requests must be agreed. The Welfare office will ensure all documentation is completed both prior to medication being accepted and once administered.

All non-prescribed medication will be agreed on a daily basis with a medical consent form being completed on each day. The school will administer non-prescribed medication to a maximum of 3 days in a row and once a term only. Once administered the welfare assistant will contact the parent to confirm when the dosage was taken.

The School will only accept:

- Paracetamol based oral suspension e.g. Calpol
- Ibuprofen

Children will not be permitted to self-administer cough/throat lozenges during the school day.

There are occasional circumstances where a member of staff may call parents and ask permission to give the child calpol if it means it will keep them in school e.g. a toothache, headache.

If you have any queries concerning medications, please contact staff in the school office who will be happy to assist you.

Long Term Medication

All children will need a health care plan completed with the welfare officer.

The school operate under the Department for Education guidance on this matter. We can administer medications for long-term conditions eg asthma, diabetes, eczema etc. Medicines for such conditions can be administered by school staff only if:-

- 1) The parent/carer has completed a medical consent form (available from the school office or E-Form) which gives authorisation for school staff to administer the medication.
- 2) A parent/carer gives the prescribed medication to the school office in a clearly labelled container with the pharmacist's label intact, showing the child's name and instructions for administering the medicine.

Please ensure you have completed the section on 'The New Pupil Information Form', indicating your child's medical needs.

The school encourages children on long term medication to take responsibility for administering their own medicine under adult supervision.





Expired Medication

It is the parents' responsibility to ensure that the medicine we hold in school has not exceeded its expiry date.

Infectious Diseases

If your child contracts an infectious disease such as German measles, Measles, Mumps, Chicken Pox etc. please notify the school as soon as diagnosis is confirmed by a doctor. This is especially important with diseases that pose a risk to pregnant women.

Please ensure that all signs of infection have gone or they have commenced treatment before sending your child back to school. This also includes infections such as impetigo, conjunctivitis and threadworms.

Children who have had diarrhoea and vomiting should be clear for 48 hours before returning to school.

Asthma/Anaphylactics

All children who suffer from Asthma or extreme allergic reactions must keep an up to date inhaler/Epi-pen in the school medical room. This will be included in the medical kit for his/her class on any off-site activities.

Bumps to the Head

If your child receives a bump to the head it is our procedure to contact the parent/carer. This is an advisory phone call only and unless the child requires further treatment they will be returned to class. If unable to be contacted, a voicemail will be left and a message will be sent. They will also be given a 'bump to the head' sticker and an information letter to take home.

Head lice

Please be vigilant and check your child's hair regularly. Advise the school of any incidents of head lice. Regular combing with a fine tooth comb and copious quantities of conditioner is the best method of prevention. Chemical treatments should be used if all other methods prove ineffective.

For further information please refer to the Supporting pupils with Medical conditions Policy on the school website.

Food Allergies/Intolerances

If your child would like to have school meals and they have a food allergy or food intolerance you will need to complete the special diet process.





You will need to collect a 'Special Diet Referral Form' from the school office or we can e-mail it to you. Please complete the form and return it to the school office as soon as possible along with a copy of your diagnosis letter from the Doctor/Specialist.

ISS (our school meal provider), will only accept special diet process requests that have a supporting letter from a Health Professional.

Please ensure that any allergies are clearly marked on the New Pupil Information Form.

